KNOW Automation Voice Tracking Process

For this example I will use the Saturday night automation. The same process applies to other automation sessions as well.

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Open KNOW rundown by clicking on the "Logs" tab and choosing the proper date

Click on the first automated Program, 1901 NPR News. Holding "Shift" and pressing the down arrow select all of the programs for this evenings automation

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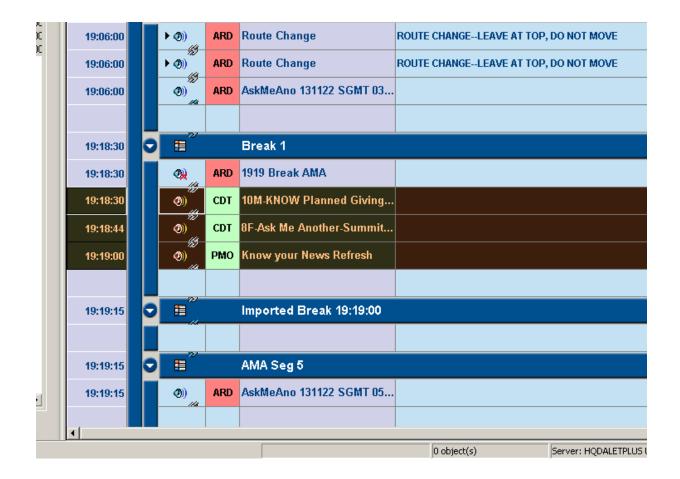
Press "Enter" and choose "Show Rundown News" from the rundown view option

Rundown View	×
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Always use this view	
OK Cancel	

You should now see the rundown in front of you. First step is to arrange the imported traffic items into the proper break positions by clicking and dragging in the rundown. Extraneous breaks, such as the 1904 new cast credit can be removed.

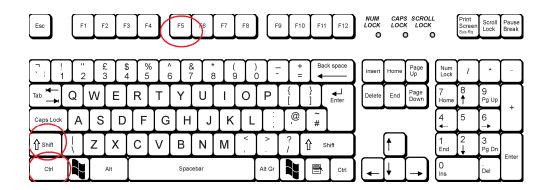
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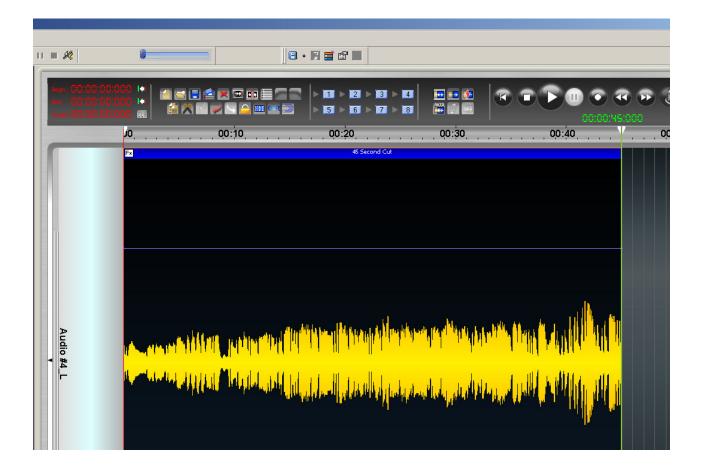
Once the traffic has been arrange across the rundown press CTRL+Shift+F5 on the keyboard. This will refresh the rundown ensuring that all calculated timings are accurate:



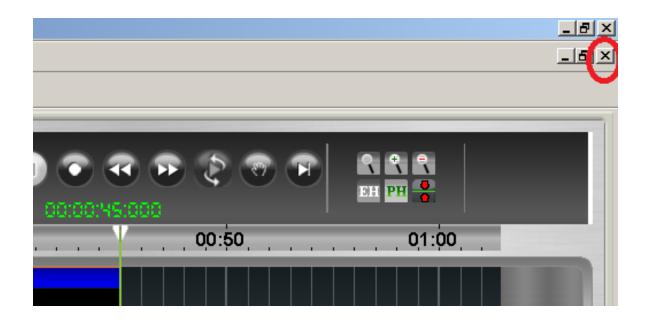
In the header of each block labeled "Break" you should see two timing columns. The column on the left shows the amount of scheduled time for each break (circled in green). The column on the right (circled in red) shows the amount of time needed to fill the entire break duration. This +/- time is the required duration for that breaks voice track. In example below you will need to record 45 seconds.

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Double click the blank audio file (in the example above "1919 Break AMA") to open it in OneCut and record your 45 second track. You can use the green playhead location timer to determine duration while recording, you can place your playhead at the end of the cut when any recording/editing is complete.



Press the LOWER grey X in the upper right hand corner to exit the OneCut client, click "Yes" to save the item when prompted



Audio #4_L	Save Do you want to save content? Yes No Cancel	

When the render is complete press CTRL+Shift+F5 again to refresh the rundown. The +/- time should now read 0:00:00

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Continue this process for each of the evening's voice tracks until all cuts have been recorded.

If you have questions or concerns please contact the ICC at x1563 who will be able to assist or who will contact on call staff that can help.